

**Agency Activity Inventory
by Agency
Appropriation Period: FY 2004-05**

Agency: D17 - Governor's Office - OEPP

Functional Group: Executive &
Administrative

51 Grant Making

Grant Making is the primary activity of the Developmental Disabilities Council. The council, using federal guidelines as published in the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (PL 106-402), provides funding for demonstration projects to promote the inclusion of persons with developmental disabilities and their family members into their communities as fully as possible.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$2,028,996	\$60,534	\$1,968,462	Yes	\$0	6.75

Expected Results:

Persons with developmental disabilities and their family members have better supports and services so they can live in homes, work at jobs of their own choosing, learn skills, and form friendships.

Outcome Measures:

Through Developmental Disabilities Council grants 153 adults secured employment of their own choosing; enabled 2072 students to achieve their educational goals; 4090 parents were trained regarding their child's educational rights; over 525,000 women of childbearing age were informed of the health benefit of folic acid and over 350,000 women increased usage of folic acid; 271 people were trained to plan/prepare for managed long term supports.

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Functional Group: Executive &
Administrative

52 Pass Through Funds

Provide funding for training in Case Management per Appropriations Act.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$54,176	\$54,176	\$0	No	\$0	0.00

Expected Results:

Department of Disabilities and Special Needs \$54,176

Outcome Measures:

90 People were trained to provide case management services for persons with head and spinal cord injuries.

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Administrative

53 Constituent Referral/Clearinghouse

As mandated by SC Law 16-3-1620, the Crime Victims' Ombudsman serves as a referral source for crime victims and the general constituency to the appropriate element of the criminal and juvenile justice systems or victim assistance programs, or both when services are requested by crime victims or are necessary as determined by the ombudsman. Referrals and resources are also made available to criminal justice providers as requested.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$18,658	\$0	\$3,158	Yes	\$15,500	0.30

Expected Results:

Crime victims are provided access information to applicable resources for their needs. Referral information is maintained on a statewide basis. Referrals are available by phone or in person, as requested by the constituent.

Outcome Measures:

A phone log is maintained on each incoming request for assistance/referral. The office receives approximately 1800 – 2000 calls per year.

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Functional Group: Executive &
Administrative

54 Liaison Services

As mandated by SC Law 16-3-1620, the Crime Victims' Ombudsman may act as a liaison between elements of the criminal and juvenile justice systems, victim assistance programs, and victims when the need for liaison services is recognized by the ombudsman.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$55,975	\$0	\$9,475	Yes	\$46,500	0.90

Expected Results:

Once a determination is made by the ombudsman that the facts of a case merit liaison service in lieu of a formal inquiry, the ombudsman may make immediate contact with the criminal justice agency identified by the victim as being a source of contention. This is especially critical in circumstances having an element of immediacy (e.g. a victim's safety). Liaison services facilitate communication between a crime victim and the agency in a non-adversarial climate. Most of these cases are resolved satisfactorily so that a formal complaint does not become necessary. The opportunity to handle a liaison case mitigates the need to escalate further involvement on the part of the ombudsman and potentially other agencies, both local and state.

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Outcome Measures:

The utilization of liaison services has grown steadily over the past several years, culminating with more than 500 constituents being served in a liaison capacity in the current fiscal year (2003-2004). The successful intervention as liaison has had a significant impact on the number of formal cases handled by the ombudsman. This assistance has resulted in arrests in some cases, crisis intervention in others, and even policy changes in criminal justice agencies.

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Functional Group: Executive &
Administrative

55 Formal Complaints

As mandated by SC Law 16-3-1630, the Crime Victims' Ombudsman reviews and attempts to resolve complaints against elements of the criminal and juvenile justice systems or victim assistance programs, or both made to the ombudsman by victims of criminal activity within the state's jurisdiction. Upon receipt of a written complaint that contains specific allegations and is signed by a victim of criminal activity within the state's jurisdiction, the ombudsman shall forward copies of the complaint to the person, program, and agency against whom it makes allegations, and conduct an inquiry into the allegations stated in the complaint. Following each inquiry, the ombudsman shall issue a report verbally or in writing to the complainant and the persons or agencies that are the object of the complaint and recommendations that in the ombudsman's opinion will assist all parties.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$102,621	\$0	\$17,371	Yes	\$85,250	1.65

Expected Results:

Acting as a neutral third party, the ombudsman determines if indeed a problem does exist between a crime victim and the criminal justice agency, and if so what could be done to rectify the problem. In cases where an agency has committed no wrongdoing and/or has acted within the scope of authority for that agency, those findings are presented to the complainant as well as the agency. In instances where a case is founded in all or part, recommendations are made in an attempt to modify the circumstances so that the same problem does not occur in the future, and so that the current problem can be addressed for the benefit of the crime victim involved. Case management for formal complaints varies in complexity and may take anywhere from two weeks to more than a year to resolve. When the inquiry uncovers additional problems it may necessitate other agencies being contacted and more intensive response on the part of the ombudsman.

Outcome Measures:

In fiscal year 2003-2004 more than sixty formal cases have been or are being handled by the ombudsman. The resolutions in these cases have involved an array of actions, including disciplinary response on the part of the agency against whom the complaint was filed, procedural changes as deemed necessary, and even agency-wide policy change where needed.

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Administrative

56 Training

The Crime Victims' Ombudsman provides training to members of the criminal and juvenile justice systems as well as the general constituency of not only South Carolina but national and international participants.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$9,329	\$0	\$1,579	Yes	\$7,750	0.15

Expected Results:

Professionals, crime victims, and interested persons are provided information on the Constitutional rights afforded crime victims in South Carolina. Additionally, the role of the crime victims' ombudsman is outlined with explanation on how case resolution is achieved. These trainings represent a proactive effort to inform victims and interested parties of the Victims' Bill of Rights; and in the event of a problem having already arisen, information is given on the appropriate venue for filing a complaint.

Outcome Measures:

Training is provided to many groups and organizations, to include the National Organization for Victim Assistance international conference in Calgary, Alberta, Canada, Voices for a Violence Free Community conference in Hilton Head, SC, the Victims' Rights Week conference in Columbia, SC, and the Summary Court Judges Association Legislative Seminar in Columbia, SC. Additionally, a conference organized and hosted by the crime victims' ombudsman examined best practices for compliance with the Victims' Bill of Rights. Due to the overwhelming response to the compliance conference, a regional version of the conference will be offered Spring 2005.

Agency: D17 - Governor's Office - OEPP

Functional Group: Executive &
Administrative

57 Certification

Minority and women-owned businesses are determined by Article 21 of the S.C. Procurement Code (Assistance to Minority Business). Article 21 defines who qualify as a minority or woman-owned business and outlines the key requirements to become certified. Article 21 also outlines the key requirements for state agencies in filing their Minority Business Utilization Plan and Progress Reports (which track expenditures with certified small minority and women-owned businesses). The certification process includes site visit, write-ups, possible referral to the Certification Review Board, and inclusion in the directory if certified. Once the business is granted certification, they are added to the Minority Directory. There are currently 1,192 businesses certified by the Governor's Office. This directory is utilized by all state agencies in an effort to include the certified businesses for S.C. Business Opportunities (contracts). Article 21 outlines the overall mission of OSMB, which includes tracking of expenditures spent with minority businesses by the state agencies and the format of reporting these annual expenditures. At this time, data is not available to compare the percentage of minority businesses to the total number of businesses.

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FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$129,956	\$117,956	\$0	No	\$12,000	3.00

Expected Results:

To provide customer needs and expectations, successful networking opportunities, and minority business inclusion in the state agency contract award process.

Outcome Measures:

For OSMB to be in compliance with Article 21 of the State Procurement Code (Assistance to minority and women-owned businesses) by the minority and women-owned businesses receiving state contracts with the government.

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Functional Group: Executive &
Administrative

58 Veterans Disability & Claims Program

The Veterans Disability and Claims Support Program delivers critical services to the state's vulnerable veteran population living in both urban and rural areas. This network provides critical advocacy services and representation to ensure veterans and their family members are able to understand and navigate a complicated federal system. The role of the federal Veterans' Administration (VA) is to adjudicate; it does not provide community claims support. DVA staff, located at each of the VA Medical Centers (Charleston, Columbia, Augusta GA), the VA Regional Office and at the Capitol Complex office, work in conjunction with the County Veterans Affairs Officers to provide disability claims service.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$754,728	\$704,728	\$0	No	\$50,000	18.00

Expected Results:

Provide thorough and rapid response to requests for assistance. Maximize federal dollars coming into South Carolina.

Outcome Measures:

VA compensation and pension payments increased from \$493,927,000 in FY 2002 (GDX FY 2002) to \$545,158,000 in FY 2003 (GDX FY 2003).

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Functional Group: Executive &
Administrative

59 Pass-Through

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Provide monetary support for the operation of the 46 County Veterans Affairs Officers.

		FY 2004-05				
Total	General Funds	Federal Funds	FM	Other Funds	FTEs	
\$318,635	\$318,635	\$0	No	\$0	0.00	

Expected Results:

Ensure that all 46 counties receive the Aid to Subdivisions monies and that all monies are used for veterans' purposes in the Counties.

Outcome Measures:

Distribution of quarterly payments to 46 counties on a formula basis.

Agency: D17 - Governor's Office - OEPP

Functional Group: Executive &
Administrative

60 Intensive Case Management

Pursuant to 20-7-5650, the Continuum of Care for Emotionally Disturbed Children (COC) is a voluntary program to assist children and youth with severe emotional, behavioral, or psychiatric disturbance whose needs cannot be adequately met through other child-serving agencies. COC offers intensive service coordination and advocacy for these children and their families and procures those services which cannot be provided by other state entities. The focus of COC interventions is to prevent family disruptions, avoid out-of-home placements, and promote the healthy development and functioning of children and youth. FTEs shown here represent service coordinators, program supervisors and managers, and support for their activities.

		FY 2004-05				
Total	General Funds	Federal Funds	FM	Other Funds	FTEs	
\$8,678,211	\$3,682,644	\$0	No	\$4,995,567	89.00	

Expected Results:

Improve the functioning of children and adolescents served by COC. Prevent family disruptions among children and adolescents served by COC. Reduce out-of-home placements among children and youth served by COC.

Outcome Measures:

Child and Adolescent Functional Assessment Scale (CAFAS) results support improved functioning among clients over time. Educational Survey results support improved functioning of Continuum of Care clients in the school setting. Client Outcome Measures results support use of Wraparound services to maintain at-home placements.

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Functional Group: Executive &

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Administrative

61 Advocacy

Pursuant to Section 112 of the US Rehabilitation Act of 1973 as amended, the Client Assistance Program is a federally mandated program that provides advocacy services to citizens with disabilities who are seeking rehabilitation services from the SC Vocational Rehabilitation Department, the Commission for the Blind, and the Independent Living Programs in the state. The CAP helps citizens to resolve complaints by providing them with information concerning the agencies and services, negotiating with the agencies concerning the services to be provided, mediating disputes between constituents and the agencies, representing constituents at formal hearings, and with litigation against the agencies.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$178,684	\$0	\$178,684	No	\$0	2.50

Expected Results:

In dispute resolution, resolving a dispute at the lowest level gives all parties more decision making authority over the outcome. It minimizes the emotional and financial costs to the citizens by giving them an advocate (at no charge) who knows the needs of persons with disabilities and the extensive laws and regulations outlining services. Early resolution also keeps monetary costs to government agencies down. Also, resolving the dispute allows persons with disabilities to obtain meaningful employment and gives them a more fulfilling quality of life. They become tax-paying citizens who can be removed from public assistance rolls.

Outcome Measures:

A major outcome measure of the CAP is the level at which the disputes have been resolved. Over the past three fiscal years, all cases have been resolved below the formal hearing levels. Another outcome measure is satisfaction of services. This is by respondents as reported as "very satisfied," "satisfied," and "not satisfied" During FY 04, 91% of respondents reported being very satisfied, 9% reporting being satisfied, zero reported being not satisfied, and everyone indicated that they would use CAP again. During FY 03, 85% of respondents reported being very satisfied, 12% reporting being satisfied, 3% reported being not satisfied, and one person indicated that he/she would not use CAP again. During FY 02, 66% of respondents reported being very satisfied, 29% reporting being satisfied, 5% reported being not satisfied, and 2 people indicated that they would not use CAP again.

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Functional Group: Executive &
Administrative

62 Conduct statewide reviews of children in foster care as per statue

Provide an external system of accountability and advocacy for children and families involved with the foster care system by utilizing panels of community volunteers to promote safe, permanent homes for children in foster care in a timely manner.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$655,088	\$202,854	\$0	No	\$452,234	9.00

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Expected Results:

Effectively manage the timely operation of citizen review boards, as well as subsequent legal and advocacy efforts on behalf of children reviewed in each judicial circuit in South Carolina to insure the review of each child in foster care after four months in care and every six months thereafter; prepare reports citing the results and findings of the cases reviewed by each local review board on a monthly, quarterly and annual basis and submitting these reports to the agencies reviewed and the Family Court

Outcome Measures:

All children reported to the Review Board who have spent four months or longer in foster care (2003=4810 children) are reviewed (2003=8281) within the time frames mandated by state (20-7-2376 et seq) and federal law (PL-96-272) and compliance with policies and laws related to the review process are documented for each child; additional advocacy and legal follow-up for each child is initiated and documented for each child; findings are reported to the Family Court, reviewed agencies, the General Assembly and the Governor as per policy and statute.

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Functional Group: Executive &
Administrative

63 Training for staff and Review Board volunteers.

Provide training to staff, local Review Board members, State Board of Directors in order to insure their ability to determine the need and appropriateness of placements of children in foster care and the requirements of State and federal law related to children in foster care.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$126,617	\$40,170	\$0	No	\$86,447	1.00

Expected Results:

Recommendations made on each child reviewed by local boards will reflect the extent of agency and Family Court compliance with State and Federal law to determine the extent of progress made by agencies reviewed toward alleviating or eliminating the factors necessitating foster care placement.

Outcome Measures:

Orientation training for new review board members is held quarterly, certification training for members is conducted annually for members with at least one year of service; chairperson training is conducted at least annually for those review board members elected as chairperson and vice-chairperson, and an annual conference and/or regional statewide training is conducted for all Board members and staff (2003= over 300 trained) - State Board of Directors meetings are held at least quarterly, all as per statute (.20-7-2376(D)(E)).

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Administrative

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64 Medicaid Review Program

Pursuant to Proviso 56DD.24, provide an intensive, separate follow-up review system for children placed in therapeutic foster care settings funded by Medicaid as per contract with the Department of Health and Human Services.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$528,470	\$162,683	\$0	No	\$365,787	10.00

Expected Results:

Through referrals from cases reviewed by local review boards, additional, individualized review is conducted by the Medicaid Review Specialist to ensure that appropriate placements are made for emotionally disturbed Medicaid eligible individuals under the age of twenty-one in residential treatment.

Outcome Measures:

Referrals from local boards are processed and reviews conducted by the Medicaid Review Specialist within required time frames, reports on cases reviewed are forwarded to the Department of Health and Human Services monthly and a collective report reflecting issues and concerns identified through these reviews is prepared annually.

Agency: D17 - Governor's Office - OEPP

Functional Group: Executive &
Administrative

65 Pass-Through Funds

Protection & Advocacy

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$297,938	\$297,938	\$0	No	\$0	0.00

Expected Results:

Protection & Advocacy \$297,938

Outcome Measures:

This activity is authorized through a Special Line Item in the Appropriations Act.

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Functional Group: Executive &
Administrative

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66 Constituent Services/Ombudsman

The Governor's Ombudsman Office handles complaints regarding state agencies and provides information on state agencies and their services, including making appropriate referrals and providing direct assistance when available. The Office also identifies systemic problems in the state's service delivery system and works with the various governmental agencies to make changes as appropriate. Additionally, the Office compiles reports on the numbers and types of complaints and concerns of constituents for the Governor. There is no specific authority for this Activity.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$254,101	\$179,101	\$0	No	\$75,000	9.50

Expected Results:

Telephone inquiries should be answered within 24 hours and in an accurate fashion and records are being kept that reflect trends of interest to the Governor and staff. All correspondence assigned to the Ombudsman Office should be answered within 5 working days and logged accurately on correspondence database with follow-up conducted as necessary.

Outcome Measures:

The Ombudsman Office measures on a bi-weekly, quarterly, and annual basis the % of telephone and written inquiries responded to within the designated parameters. The office also annually measure the number of cases closed and highlights success cases for the Governor. In FY 03-04, the Office received 5285 written inquiries, of which 82% were responded to within 5 days or less. The Office also received 4294 telephone inquiries, of which 100% were responded to within 24 hours.

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Functional Group: Executive &
Administrative

67 Constituent Services/Children's Affairs

The Office of Children's Affairs provides ombudsman services for families and children. There is no specific authority for this Activity.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$137,394	\$137,394	\$0	No	\$0	3.00

Expected Results:

Telephone inquiries should be answered within 24 hours and in an accurate fashion and records are being kept that reflect trends of interest to the Governor and staff. All correspondence assigned to the Children's Affairs Office should be answered within 5 working days and logged accurately on correspondence database with follow-up conducted as necessary.

Outcome Measures:

The Children's Affairs Office measures on a bi-weekly, quarterly, and annual basis the % of telephone and written inquiries responded to within the designated parameters. The office also annually measure the number

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of cases closed and highlights success cases for the Governor. While program measure for the Office of Children's Affairs have been included under Constituent Services since 2/20/2003, the Office did receive 516 written inquires and 711 telephone inquiries from July 1, 2003 to February 20, 2004, all of which were answered within the designated parameters.

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Functional Group: Executive &
Administrative

68 Constituent Services/CCRS

The Children's Case Resolution System (CCRS) arbitrates and mediates services among agencies serving difficult cases involving children with special needs and works to identify service delivery gaps for this population. This activity is authorized through a Special Line Item in the Appropriations Act.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$97,541	\$97,541	\$0	No	\$0	0.00

Expected Results:

The CCRS should hold staffings for difficult cases that meet the criteria set forth in its legislative mandate and determine the appropriate funding sources when agencies have disputes over financial responsibility.

Outcome Measures:

The CCRS annually measures the number of cases staffed with financial and treatment disputes resolved. The CCRS staffed 6 cases during FY 03-04 with successful resolution.

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Functional Group: Executive &
Administrative

69 Victim Compensation Claims Processing

Pursuant to Section 16-3-1100, the State Office of Victim Assistance (SOVA) is created. SOVA's primary activity involves receiving and processing claims. This ensures that victims are compensated in an appropriate manner.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$14,681,710	\$163,244	\$3,993,800	No	\$10,524,666	29.00

Expected Results:

SOVA will determine the validity and then process each application in an efficient and timely manner to ensure that victims receive the necessary treatment they deserve.

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Outcome Measures:

At the end of each fiscal year, SOVA will review the number of claims which were processed and the amount of money which was paid out for services.

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Administrative**70 Training to Victim Advocates**

Pursuant to Section 16-3-1400, SOVA offers a training team which provides training and technical assistance to service providers, victim advocates, healthcare professionals, solicitor's offices and law enforcement about the services and benefits offered by SOVA to crime victims and their families.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$182,314	\$0	\$113,136	No	\$69,178	1.00

Expected Results:

SOVA will train and provide technical assistance to appropriate entities.

Outcome Measures:

At the end of the FY 2004-05, SOVA will review the number of training events conducted as well as how many people were trained.

Agency: D17 - Governor's Office - OEPP**Functional Group:** Executive &
Administrative**71 Pass Through Funds**

Pursuant to Section 16-3-1410, SOVA will provide staff and financial support to state agencies through State Funds and/or the Compensation Fund.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$1,913,485	\$223,009	\$0	No	\$1,690,476	0.00

Expected Results:

SCVAN \$97,508, Governor's Office Crime Victims Ombudsman \$160,000, 16 Judicial Circuits \$650,000, Governor's Office GAL \$782,968, SCVAN \$41,892 and Solicitors \$181,117

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Outcome Measures:

At the end of the FY 2004-05, each entity will provide a detailed report regarding the appropriate expenditures of funds.

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Functional Group: Executive &
Administrative

72 Recruit, train, and supervise volunteers.

Pursuant to 20-7-121, recruit, train, supervise lay guardians ad litem who advocate for the best interests of abused and neglected children in the Family Court.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$3,166,301	\$175,024	\$0	No	\$2,991,277	23.00

Expected Results:

To have a pool of well-trained, pro-active volunteers to represent all abused and neglected children as they go through the family court and social services system. The system currently serves 7,300 children.

Outcome Measures:

Determine the number of abused and neglected children who are not served by lay guardians ad litem within the state program because of a lack of volunteers. Currently there are 1,600 children not served.

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Functional Group: Executive &
Administrative

73 Attorney Compensation

To represent lay guardians ad litem who advocate for abused and neglected children in Family Court. This activity is performed through a contract with the Department of Social Services.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$277,670	\$100,296	\$0	No	\$177,374	0.00

Expected Results:

To have competent legal representation for volunteer, lay guardians in family court hearings who will cross-examine witnesses, file motions, subpoena witnesses, and advise guardians ad litem.

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Outcome Measures:

Determine the quality of legal representation in each case of abuse and neglect served by a lay guardian ad litem.

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Administrative**74 Advocacy for Women**

Pass Through Funds to promote the awareness of women in nontraditional roles.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$100,000	\$100,000	\$0	No	\$0	2.00

Expected Results:

Columbia College \$40,000

Outcome Measures:

Outcome measures will be determined by Columbia College.

Agency: D17 - Governor's Office - OEPP**Functional Group:** Executive &
Administrative**75 Grants Administration (Formula)**

Administer the state's Weatherization Assistance Program (WAP), Community Services Block Grant (CSBG), Low-Income Home Energy Assistance Program (LIHEAP), Community Food & Nutrition (CF&N) Programs. Administration includes the development and implementation of state plans outlining performance targets and milestones, budgets, project reporting, monitoring oversight, training and technical assistance, ensuring compliance with state and federal regulatory sources, proper and timely expenditure of funds, and the appropriate outreach to all of the program-eligible populations across the state's 46 counties. This program was authorized through the Community Economic Opportunity Act of 1983, Act 143 of the SC Code of Laws.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$30,573,734	\$7,000	\$30,046,734	No	\$520,000	19.00

Expected Results:

The provision of vital human services for program-eligible low-income South Carolinians, across all 46 counties, toward the gradual reduction and ultimate elimination of the causes and effects of poverty. The elimination of crisis/emergency situations for low-income households. The reduction of dependency on government assistance;

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increased stabilization and gradual attainment of client self-sufficiency through educational and employment opportunities. The attainment of affordable housing and increased income opportunities through the provision of daycare and transportation. The attainment of increased independence for senior citizens, the elderly and homebound as a result of assistance with healthcare. Increased home energy efficiency and the ultimate reduction in home energy burden. Vital provisions of important foodstuffs for seniors and homebound.

Outcome Measures:

FY03 955 Homes weatherized for improved efficiency. 71,945 households assisted with CSBG programs including employment, emergency assistance, housing, education, and youth leadership. 19,641 households assisted with LIHEAP funds for home heating and/or cooling assistance and emergency energy assistance.

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Functional Group: Executive &
Administrative

76 Grants Administration (Competitive)

Competitive grant awarded to 30-35 recipients for the purpose of preventing and alleviating homelessness and to assist in preparing homeless persons for successful transition into permanent housing.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$1,575,957	\$7,000	\$1,568,957	No	\$0	2.00

Expected Results:

The provision of essential services and improved quality of the state's area homeless facilities and partial alleviation of the state's homeless population.

Outcome Measures:

In 2003, 14,378 South Carolinians assisted by state's area homeless facilities and services

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77 Dues & Membership Fees

Dues and Membership fees are paid through specific Special Items

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Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$245,080	\$195,080	\$0	No	\$50,000	0.00

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Expected Results:

National Governor's Association \$50,003, Southern Growth Policies \$26,312, Southern States Energy Board \$31,372, Appalachian Regional Commission \$36,000, Southern Governor's Association \$7,110.

Outcome Measures:

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Functional Group: Executive &
Administrative

78 Administration

This activity provides executive leadership, support, policy development and review, financial services, personnel services, information technology, interagency billings, and other related administrative support.

FY 2004-05					
Total	General Funds	Federal Funds	FM	Other Funds	FTEs
\$1,960,288	\$1,782,127	\$0	No	\$178,161	47.00

Expected Results:

Support functions are provided to all programs within the Governor's Office.

Outcome Measures:

Compare data from a survey among programs in the agency and selected vendors to measure employee and vendor satisfaction levels from year to year. The survey is derived from a similar survey used by the Budget and Control Board.

AGENCY TOTALS

Governor's Office - OEPP

TOTAL AGENCY FUNDS	TOTAL GENERAL FUNDS	TOTAL FEDERAL FUNDS	TOTAL OTHER FUNDS	TOTAL FTEs
\$69,103,657	\$8,809,134	\$37,901,356	\$22,393,167	277.75